

## **College Health Records**

The health questionnaire that you complete as a new student and your college health records are hosted by Rushcliff.com on a secure html web server ensuring the security of your information. All student health information and records of consultations are stored electronically in line with other health care providers such as your GP or hospital. The software and database is housed in an external, secure data centre owned and used exclusively by the providing company offering health industry standard data security. Only the College Nurse has access to these records. The supplying company is registered with the Data Protection Registrar as is the College. If you wish to withhold consent to electronic health records, at any time, please let the College Nurse know so that your decision can be recorded and paper records used instead. Your records do not get transferred anywhere when you leave Sidney Sussex, they will continue to be stored for 8 years in line with the Records Management Code of Practice for Health and Social Care guidelines (2016).

## **Confidentiality & Professional Standards**

All information disclosed to the College Nurse is kept in strict medical confidence. No information will be shared with other parties without prior consent except when the interests of patient safety and public protection override the need for confidentiality. During your time in College, there may be occasions when it would be beneficial for certain information to be shared, for example contacting a tutor to inform them of an issue that is affecting your work or to liaise with a GP regarding treatment. However, such communication would only occur with student consent. The College Nurse and Pastoral Tutor are Pastoral Leads within College, they will on occasion share necessary information with each other without the explicit consent of a student when there is a clear benefit to student welfare; this can be in the case of concerns being raised about the wellbeing of a student or the wellbeing of a group of students.

As a Registered General Nurse, the College Nurse upholds the professional standards set by the Nursing and Midwifery Council (NMC) in their Code of Practice.

In the case of severe allergies and anaphylaxis, it is requested that students allow sharing of information with certain members of college staff (e.g. kitchen staff, porters) to enable prompt treatment in case of an emergency.